

## There Was a Death in my Family

Date: \_\_\_\_\_

Dear Mr./Mrs./Miss: \_\_\_\_\_,

I want you to know my sibling/mother/father/grandparent \_\_\_\_\_

died on \_\_\_\_\_.

Death services will be on \_\_\_\_\_ at \_\_\_\_\_.

Please share the following information with my classmates **before** I return to school:

\_\_\_\_\_  
\_\_\_\_\_.

One thing I would like to say: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

Homework assignments may be given to: \_\_\_\_\_.

The best time to speak with me or my family is: \_\_\_\_\_

\_\_\_\_\_.

For my information, please contact: \_\_\_\_\_.

Thank you for understanding & respecting my needs during this difficult time.

Sincerely,

\_\_\_\_\_